



MINISTRY OF GREEN ECONOMY AND ENVIROMENT
ZAMBIA INTEGRATED FOREST LANDSCAPE PROJECT
LOCAL PURCHASING ENQUIRY

ENQUIRY NO/MNDP/ZIFLP/NC/007/2021

DATE: 18/01/2022

To: Interested Bidders

This is merely an Enquiry and not an order. You are requested to quote for the supply of the following:

| S/No. | Complete description of items (specifications) use separate sheet if necessary | Qty Required | Unit of Measure | Unit price | Total price |
|-------|---|--------------|-----------------|------------|-------------|
| 1 | Provision of services for Conducting Aerial Survey in the Luambe National Park, Lukusuzi National Park and Lumimba Game Management Area | 1 | Each | | |
| | See attached scope of services | | | | |
| | Total cost | | | | |

Submission of quotation

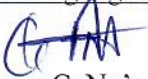
Your quotation should indicate the following:

- 1) Unit price for each item
- 2) VAT indicated separately
- 3) Total price
- 4) Delivery date: *18 days*
- 5) Validity of Quotation 45 days minimum
- 6) Payment Terms 14 days minimum after Invoice
- 7) Place of delivery: **Luambe, Lukusuzi and Lumimba between May and June, 2022**
- 8) **Legal documents:** Valid Tax Clearance Certificate, Certificate of Incorporation/Registration, Valid Air operator's Certificate
- 9) *Evidence of experience in Aerial Survey services*

10) Valid 2021 NAPSA Certificate

11) Computer Pacra Print out with update on annual returns.

Your quotation must be ***SUBMITTED IN SEALED ENVELOPE*** and be dropped in a tender box located at Provincial Administration, Eastern Province, Chipata by 27th January 2022 at 10:00 hrs or email to aaronngonga.ziflp@gmail.com and copy mututastephen1@gmail.com.



Aaron C. Ng'onga
Procurement Officer

Zambia Integrated Forest Landscape Project

E-mail: aaronngonga.ziflp@gmail.com and copy mututastephen1@gmail.com for clarification purposes.

Cell: +260 0979 683934

REQUIREMENTS FOR PROVISION OF SERVICES FOR THE AERIAL SURVEY OF ELEPHANTS AND OTHER LARGE MAMMALS OVER THE LUAMBE NATIONAL PARK, LUKUSUZI NATIONAL PARK AND LUMIMBA GAME MANAGEMENT AREA

1. BACKGROUND

The Government of the Republic of Zambia is implementing the Zambia Integrated Forests Landscape Project (ZIFLP) in the Eastern Province of Zambia with funding from the World Bank. The project development objective is to improve landscape management and increase benefits for targeted rural communities in the Eastern Province. One of the sub-components in the ZIFLP is the wildlife component which has two focus areas; (i) improved management of the complex of protected areas centred on Lukusuzi National Park in the Eastern Province; and (ii) adoption of improved management practices of wildlife at the community level, which can contribute to improved livelihoods of targeted communities.

A key aspect of assessing the improved management of the complex of protected areas is the monitoring of the population of fauna within protected areas. The information on population estimates and distribution is produced through undertaking periodic aerial surveys of fauna. To this end, the ZIFLP would like to hire aircraft services for conducting aerial survey of elephants and other large mammals over the Luambe National Park, Lukusuzi National Park and Lumimba Game Management Area.

2. OBJECTIVE

The objective is to provide aircraft services for the conducting aerial survey of elephants and other large mammals over the Luambe National Park, Lukusuzi National Park and Lumimba Game Management Area

3. TASKS

The assignment consists of three components: i) Provision of suitable aircraft for calibration of strip transects and training phase of the survey (ii) Undertaking actual survey of elephants and other large herbivores with the provided aircraft

4. GENERAL FUNCTIONS OF THE SERVICE PROVIDER

The service provider, under the overall guidance and supervision of the DNPW and working closely with the Principal Ecologist-Research, will be engaged to provide overall services for conducting the aerial survey. He will liaise officially with the Principal Ecologist-Research and work with DNPW ecologists in the field, providing aircraft services.

5. SPECIFIC RESPONSIBILITIES

The firm shall have the following specific responsibilities:

- i) Providing a suitable aircraft with aviation gas at a wet rate
- ii) Flying the aircraft at a series of heights during calibration

- iii) Provide an input in the calibration of the aircraft by aligning strip markers on wing struts.
- iv) Ensure that the survey route is uploaded to the aircraft GPS before each session
- v) Keep records of take-off and landing time which should agree with records of the front seat observer
- vi) Follow the flight plan for each session as determined with the ground coordinator and front seat observer
- vii) Maintain a speed of about 100 mph during the survey
- viii) Keep the aircraft at an altitude of 300± feet above ground level

6. AIRCRAFT SPECIFICATIONS

The aircraft should have the specifications provided below;

- a) Cessna 180, 182, 185 and 206 with four to six seats
- b) Fixed wing aircraft with high wings
- c) Analogue radar-altimeter or laser rangefinder
- d) Functional intercom within the aircraft for communication between crew members
- e) Navigational Global Positioning System (GPS)
- f) Endurance of at least six to nine hours
- g) Insurance cover for low flying activities

7. STAFF REQUIREMENTS

- a) Either Commercial pilots or 1000 hours of survey experience.
- b) Past experience in wildlife surveys of elephants and other large herbivores.

8. DURATION OF ASSIGNMENT

The assignment is expected to last for 10 days. Two days will go towards survey calibration and training, another 8 days will be allocated to actual survey of elephants and other large herbivores.

SECTION I – SAMPLE FORMS

1. Quotation Letter

Date: _____

Request for Quotations N^o: _____

A: Provincial Agriculture Coordinator's Complex, Chipata

To: Zambia Integrated Forest Landscape Project (ZIFLP):

Having examined the documents regarding the Request for Quotations, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to supply and deliver *[description of goods [or works]]* in conformity with the said Request for Quotations for the sum of *[total bid amount in words and figures]* or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of the Quotation.

We undertake, if our Quotation is accepted, to deliver the goods [or works] in accordance with the delivery schedule specified in the Schedule of Requirements.

We agree to abide by this Quotation for the period specified in the Request for Quotations as of the date of the opening of the Quotations and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal Contract is prepared and executed, this Quotation, together with your written acceptance thereof and your notification of award, shall constitute a binding Contract between us.

We understand that you are not bound to accept the lowest or any bid you may receive.

Dated this _____ day of _____ 20_____.

[signature]

[in the capacity of]

Duly authorized to sign this Quotation for and on behalf of _____

4 – Contract Form

THIS AGREEMENT made the _____ day of _____ 20____ between [Name of the Purchaser] (hereinafter called “the Purchaser”) of the one part and [*name of Supplier*] of [*city and country of Supplier*] (hereinafter called “the Supplier”) of the other part:

WHEREAS the Purchaser invited quotations for certain goods [or works] and ancillary services, and has accepted a quotation by the Supplier for the supply of those goods [or works] and ancillary services in the sum of [*contract price in words and figures*] (hereinafter called “the Contract Price”).

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS::

1. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:
 - (a) The Request for Quotations sent to the Supplier;
 - (b) The Price Schedule submitted by the Supplier [*and the delivery period*] and
 - (c) Schedule of Requirements (technical specifications).
 - (d) Appendix 1; Policy Corrupt and fraudulent Practices
2. In consideration of the payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Purchaser to provide the goods [or works] and ancillary services and to remedy defects therein in conformity in all respects with the provisions of the Contract.
3. The Purchaser hereby covenants to pay the Supplier in consideration of the provision of the goods [or works] and ancillary services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the contract: [*Insert the methods of payment*].

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day and year first above written.

Signed, sealed, delivered by _____ the _____ (for the Purchaser)

Signed, sealed, delivered by _____ the _____ (for the Supplier)

APPENDIX TO CONTRACT .

Policy- Corrupt and Fraudulent Practices

(text in this Appendix shall not be modified)

Guidelines for Procurement of Goods, Works, and Non-Consulting Services under IBRD Loans and IDA Credits & Grants by World Bank Borrowers, dated January 2011:

“Fraud and Corruption:

1.16 It is the Bank’s policy to require that Borrowers (including beneficiaries of Bank loans), bidders, suppliers, contractors and their agents (whether declared or not), sub-contractors, sub-consultants, service providers or suppliers, and any personnel thereof, observe the highest standard of ethics during the procurement and execution of Bank-financed contracts. In pursuance of this policy, the Bank:

(a) defines, for the purposes of this provision, the terms set forth below as follows:

(i) “corrupt practice” is the offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence improperly the actions of another party; ;

(ii) “fraudulent practice” is any act or omission, including a misrepresentation, that knowingly or recklessly misleads, or attempts to mislead, a party to obtain a financial or other benefit or to avoid an obligation;

(iii) “collusive practice” is an arrangement between two or more parties designed to achieve an improper purpose, including to influence improperly the actions of another party;

(iv) “coercive practice” is impairing or harming, or threatening to impair or harm, directly or indirectly, any party or the property of the party to influence improperly the actions of a party;

(v) “obstructive practice” is

(aa) deliberately destroying, falsifying, altering, or concealing of evidence material to the investigation or making false statements to investigators in order to materially impede a Bank investigation into allegations of a corrupt, fraudulent, coercive or collusive practice; and/or threatening, harassing or intimidating any party to prevent it from disclosing its knowledge of matters relevant to the investigation or from pursuing the investigation, or

(bb) acts intended to materially impede the exercise of the Bank’s inspection and audit rights provided for under paragraph 1.16(e) below.

(b) will reject a proposal for award if it determines that the bidder recommended for award, or any of its personnel, or its agents, or its sub-consultants, sub-contractors, service providers, suppliers and/or their employees, has, directly or indirectly, engaged in corrupt, fraudulent, collusive, coercive, or obstructive practices in competing for the contract in question;

(c) will declare misprocurement and cancel the portion of the loan allocated to a contract if it determines at any time that representatives of the Borrower or of a recipient of any part of the proceeds of the loan engaged in corrupt, fraudulent, collusive, coercive, or obstructive practices during the procurement or the implementation of the contract in question, without the Borrower having taken timely and appropriate action satisfactory to the Bank to address such practices when they occur, including by failing to inform the Bank in a timely manner at the time they knew of the practices;

(d) will sanction a firm or individual, at any time, in accordance with the prevailing Bank’s sanctions procedures, including by publicly declaring such firm or individual ineligible, either

indefinitely or for a stated period of time: (i) to be awarded a Bank-financed contract; and (ii) to be a nominated ;

(e) will require that a clause be included in bidding documents and in contracts financed by a Bank loan, requiring bidders, suppliers and contractors, and their sub-contractors, agents, personnel, consultants, service providers, or suppliers, to permit the Bank to inspect all accounts, records, and other documents relating to the submission of bids and contract performance, and to have them audited by auditors appointed by the Bank.”